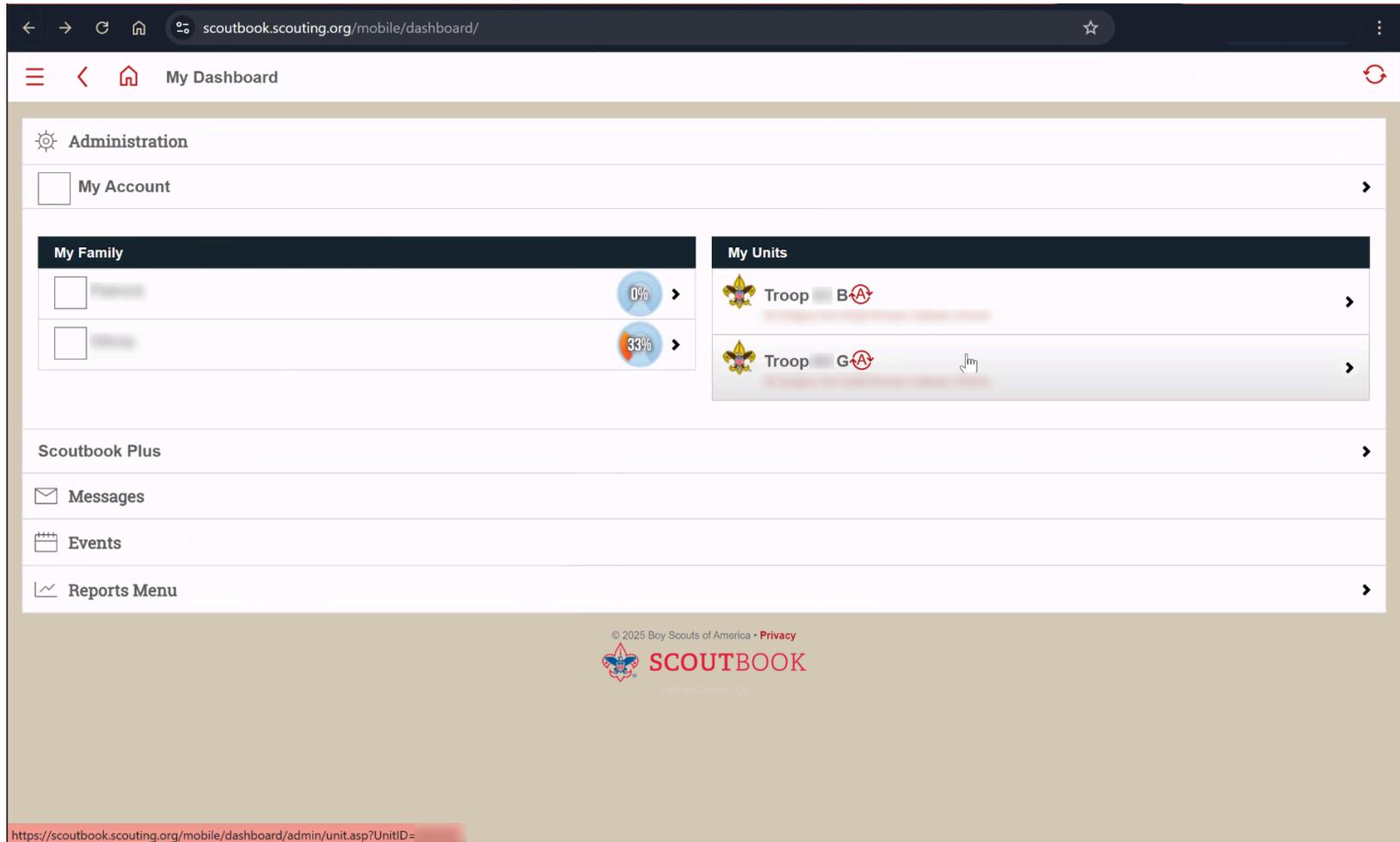


Unit Role Assignment

Unit Role Assignment allows different Scouters access to different aspects of Troop administration within Scoutbook.

1. Start by logging into [Scoutbook](https://scoutbook.scouting.org). Click on the Unit you would like to edit the Role Assignment for.



2. Click on the Troop roster at the bottom of the page

← → ↻ 🏠 📅 Troop B

ADVISORY: Scoutbook does not support the Scout Manager extension. Using the extension may cause issues with rank advancements. Thank you.

Troop B

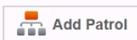
 LEADERS: 29 SCOUTS: 11

Upcoming Events

Troop Meeting Test
Apr 24, 2025, 7pm - 8:30pm

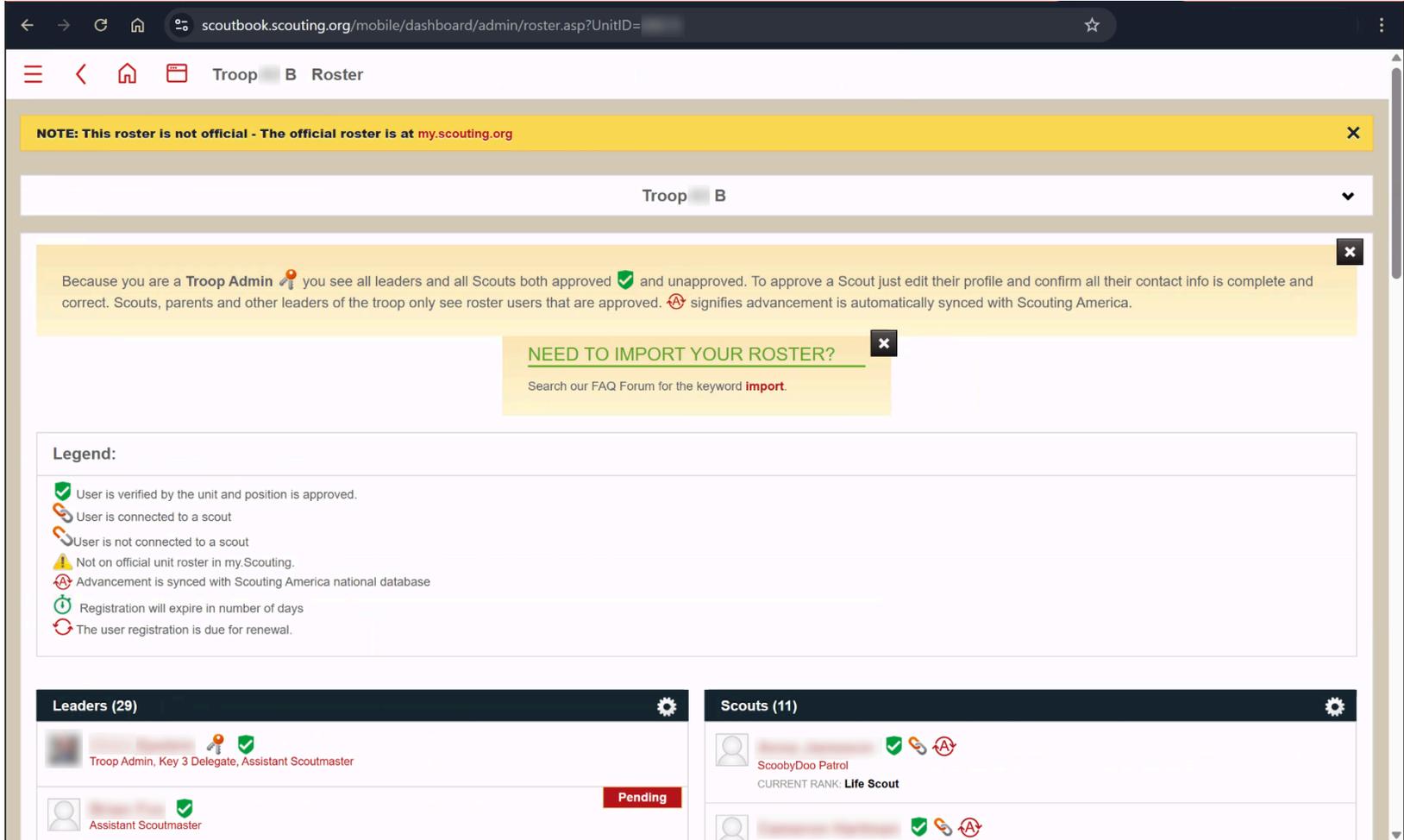
Patrols (4)

- Dragons Patrol** ✓
SCOUTS: 4
- Inactive Scout Patrol** ✓
SCOUTS: 0
- ScoobyDoo Patrol** ✓
SCOUTS: 7
- Unit Scouter Reserve Patrol** ✓
SCOUTS: 0

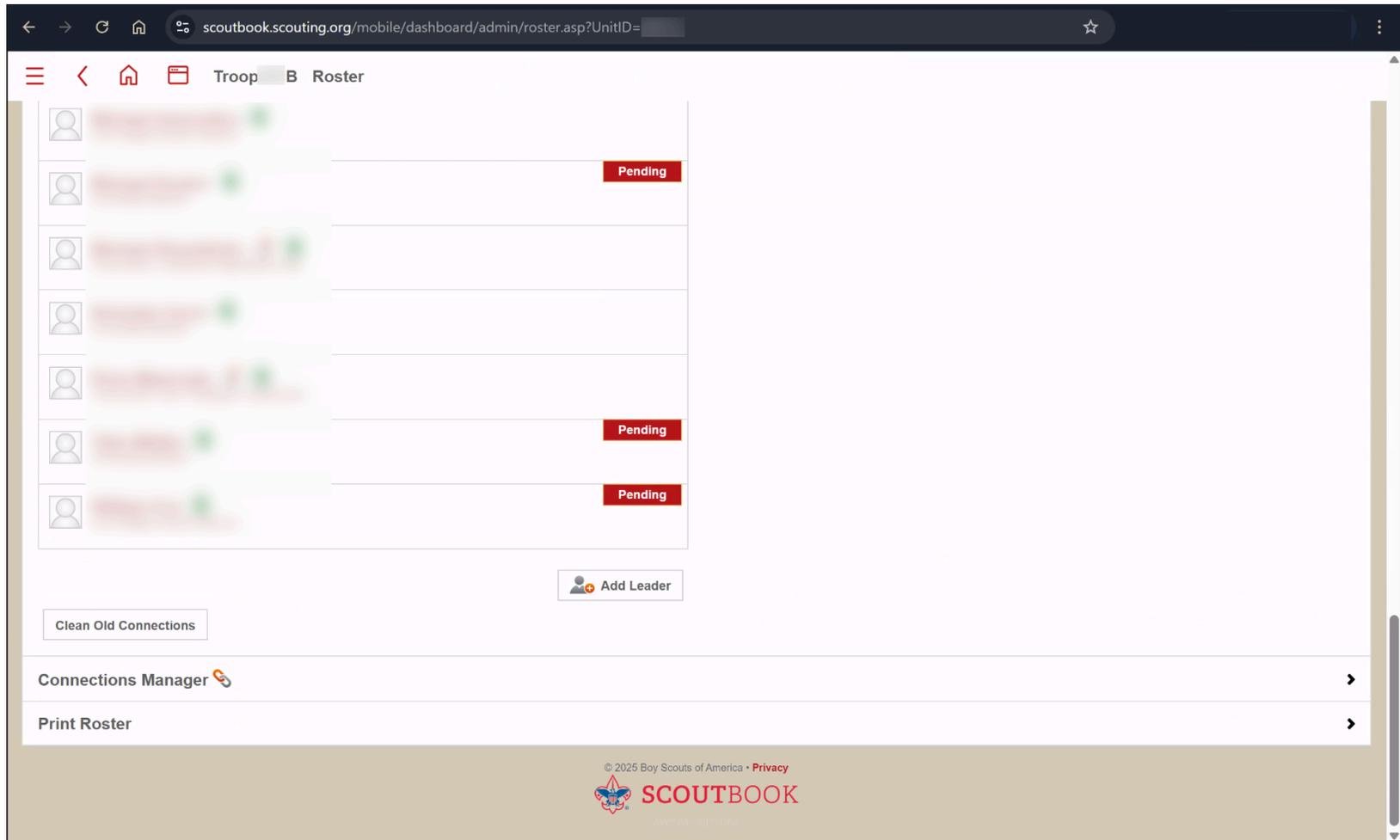
 Add Patrol

Troop Roster →

3. Scroll down to the bottom of the page.



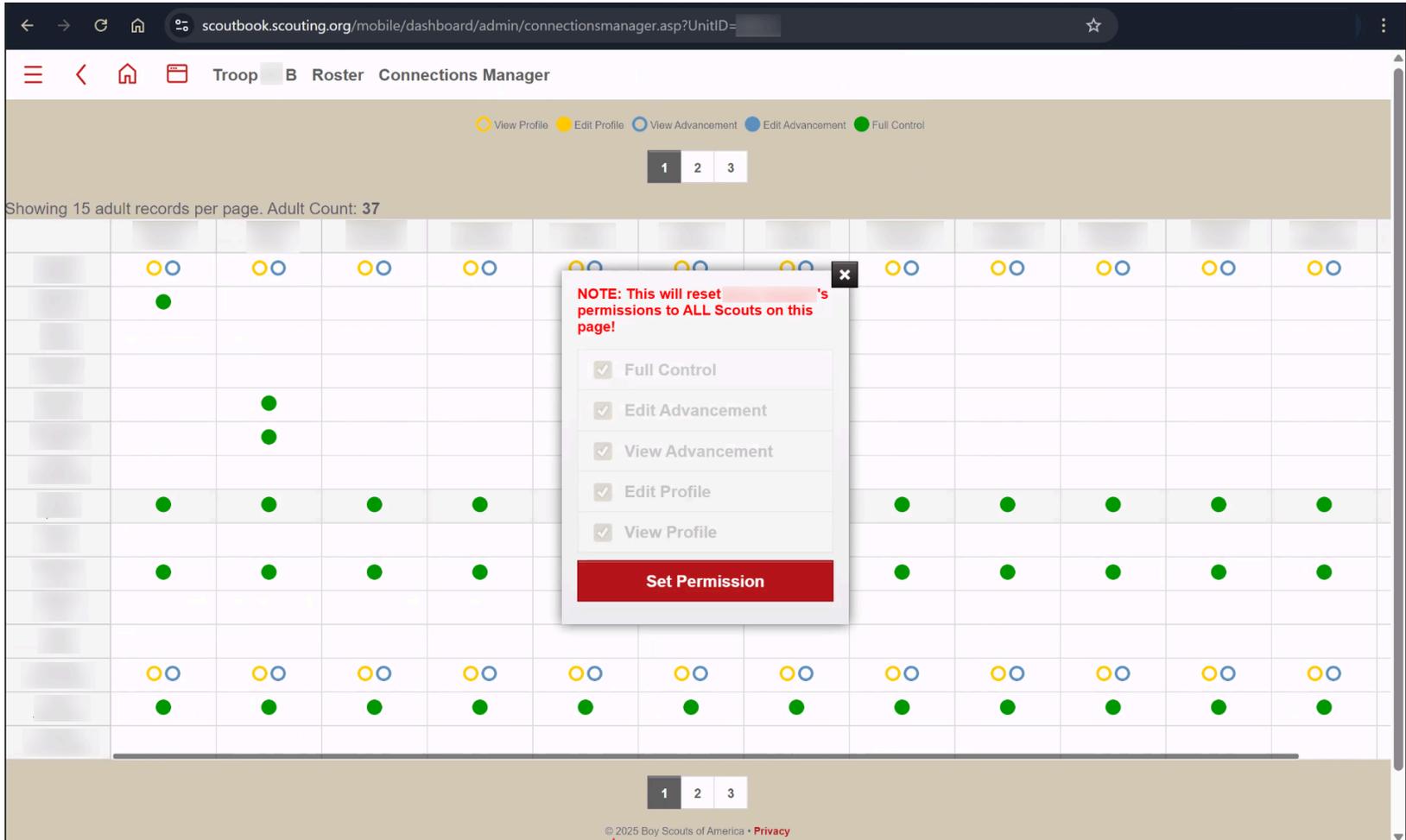
4. Click on the Connections Manager.



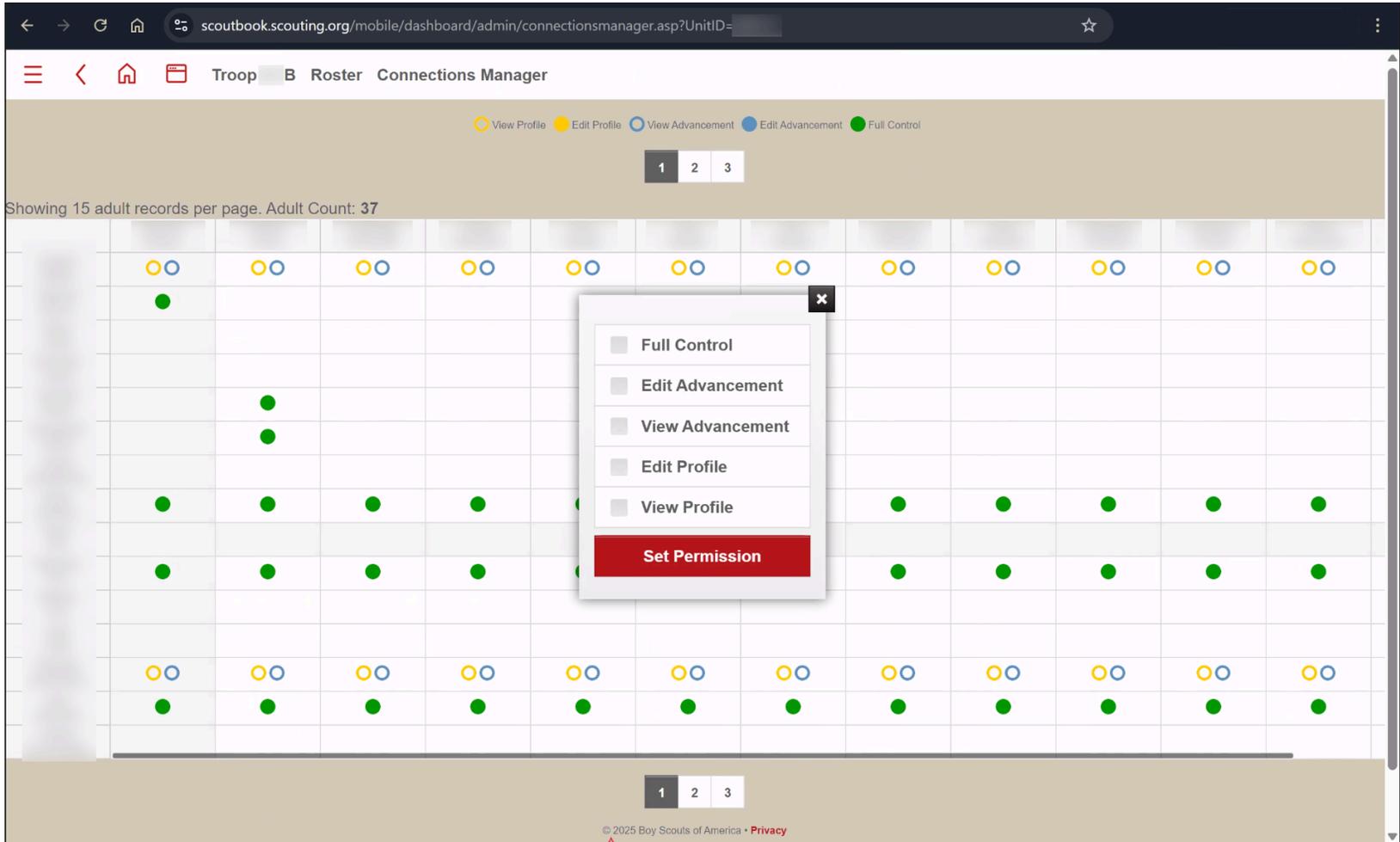
5. From here you can see the Scouters on the Left Hand Side (LHS) and the Scouts on the top. The matrix represents what permissions each Scouter has based on the color coded dots.

The screenshot shows the Scoutbook Connections Manager interface. At the top, there is a navigation bar with a hamburger menu, back arrow, home icon, calendar icon, and text: "Troop B Roster Connections Manager". Below this is a legend for permissions: View Profile (yellow circle), Edit Profile (orange circle), View Advancement (light blue circle), Edit Advancement (dark blue circle), and Full Control (green circle). A pagination control shows "1 2 3" with "1" selected. Below the legend, it says "Showing 15 adult records per page. Adult Count: 37". The main area is a grid with 15 columns (representing Scouts) and 15 rows (representing Scouters). The permissions are indicated by colored dots in the cells. The first row has yellow and light blue dots in all 15 columns. The second row has a green dot in the first column. The third row has a green dot in the second column. The fourth row has a green dot in the second column. The fifth row has a green dot in each of the 15 columns. The sixth row has a green dot in each of the 15 columns. The seventh row has a green dot in each of the 15 columns. The eighth row has a green dot in each of the 15 columns. The ninth row has a green dot in each of the 15 columns. The tenth row has yellow and light blue dots in all 15 columns. The eleventh row has a green dot in each of the 15 columns. The twelfth row has a green dot in each of the 15 columns. The thirteenth row has a green dot in each of the 15 columns. The fourteenth row has a green dot in each of the 15 columns. The fifteenth row has a green dot in each of the 15 columns. At the bottom, there is another pagination control "1 2 3" with "1" selected, and a copyright notice: "© 2025 Boy Scouts of America • Privacy".

6. By clicking on the Scouter's name on the LHS, you can reset a Scouter's permissions for all scouts on the page.



7. In this example, I have removed Full control for the Scouter.



8. And in this example, I have added Full control for the Scouter. Depending on the access needed, you can select other options from the menu.

